

This form should be completed to notify Flintshire County Council of a Private Fostering Arrangement. This form may be completed by:

- **The parent or guardian** of the child to be (or being) privately fostered,
- **Any person involved** (whether directly or indirectly) in making such an arrangement,
- The person with whom the child is (or will be) fostered.

You may not have all the information requested but please give as much information as you are able.

The Child

Please give details of the child or children to be privately fostered:

Name:		
Date and Place of Birth		
Gender		
Religion		
Racial origin		
Cultural background		
Main Language		

What date did the Private Fostering Arrangement start? Or what date is the arrangement intended to start?

Date	
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Reason for the Private Fostering Arrangement	
Intended duration of the arrangements	

Child's Parents and Family

Please give details of the parent/s or person having parental responsibility:

Name:		
Gender		
Date of Birth		
Ethnic Origin		
Main Language		
Address		
Previous Addresses (for last 5 years)		
Telephone		

Details of any siblings of the child

Name		
Date of birth		
Gender		
Details of the arrangements for their care		

Living Arrangements for the Child

Details of the person providing care (current or proposed private foster carer)	
Name:	
Gender	
Date of Birth	
Ethnic Origin	
Main Language	
Address	Postcode:
Telephone	
Any criminal convictions of the proposed or current private foster carer:	
Any offences of anyone else living or employed in the same household:	
Any prohibitions (orders disqualifying people from fostering/caring for children):	
Relationship of proposed foster carers to the child:	

For details of how Flintshire County Council will process your information, please read privacy statement overleaf.

Name of Person given this notification	
Address	
Signature	
Date	

Please return the completed form to the Children's First Contact, Flintshire County Council, County Offices, Chapel Street, Flint, CH6 5BD.

Privacy Statement

Your data will be processed by Flintshire County Council only for the specific purposes of assessing your fostering enquiry. The processing of your personal data is necessary for the purposes of social care services under the 'Fostering Services (Wales) Regulations 2003' and the 'Social Services and Well Being Act 2014' and in order to take steps at your request prior to entering into a contract. Flintshire County Council may share your data with other local authorities, the NHS, Police, CIW, housing and adoption and/or fostering agencies for the purpose of performing background checks. This may involve transferring your data outside of the European Economic Area if you have resided in any country outside the EEA.

Flintshire County Council will retain your information for 10 years from the date of termination of approval or for at least 3 years from the date of refusal or withdrawal of your application to become a foster parent. If you feel that Flintshire County Council have mishandled your personal data at any time you can make a complaint to the Information Commissioners Office by visiting their [website](#) or by calling their helpline on 0303 123 1113.

For further information about how Flintshire County Council processes personal data and your rights please see our privacy notice on our website - <http://www.flintshire.gov.uk/en/Resident/Contact-Us/Privacy-Notice.aspx>

I certify that, to the best of my knowledge and belief, the details supplied in this form are correct. I understand that the agency may seek verification of any of the facts supplied. I understand that if any of this information is found to be false, misleading or missing, this may result in the agency deciding not to proceed to an assessment of my application to foster. I understand that it is important not to withhold any information about factors that may influence my capacity to care for a child. If I have any uncertainty about this, then I will discuss the details during the assessment.

I understand that I may not be entitled to see some of this information where it has been supplied confidentially.

I understand that this form is the property of Flintshire County Council. I agree not to copy this document (other than for my own personal records) or disclose its contents in full or in part, to any other person, agency or authority without the agency's permission.