



DISPENSATIONS – GUIDANCE NOTES, PAYMENT DETAILS AND APPLICATION

Traffic Regulation Orders prohibit or restrict parking on the public highway. Civil Parking Enforcement Officers (CPEO) patrol and enforce both on-street and off-street parking regulations and will issue Penalty Charge Notices to vehicles observed parked in contravention, where necessary.

The Council understands that there may be occasions where a vehicle will need to park at locations that would normally not be permitted. A dispensation may be issued in these circumstances, however, this would be chargeable (see payment details below). A dispensation is not intended for those who will not require constant access to their vehicle, and will only be issued where the Council agrees there is no alternative option available.

When a dispensation is required an application must be submitted 3 working days in advance of the date required to enable appropriate consideration to be given. Unless there are exceptional circumstances, only one vehicle will be permitted to park at any location. Same day dispensations will only be granted in emergency situations.

Once a dispensation has been granted the vehicle must be parked in a manner that creates no hazard to pedestrians or other road users, does not obstruct sight lines at junctions and does not obstruct access or impede free flow of traffic. A dispensation does not relax any requirement for motorists to comply with any legal requirement under the Highway Code for moving traffic offences.

Dispensations may be granted for many reasons:

- Domestic removals
- Removal and loading asbestos
- Carrying hazardous materials / chemicals for use at a building
- Handling heavy building materials
- Mobile workshop (welding, window cleaning)
- Builders lorry collecting debris
- Glazier fitting windows
- Concrete wagon delivering concrete
- Constant access to tools / equipment from a vehicle
- Filming

This list is not exhaustive and other situations will be considered.

The following vehicles will receive automatic dispensation from waiting restrictions:

- Police, Fire, Rescue Services (including RNLI & Coastguard) and Ambulances **but only whilst attending emergency situations.**
- Vehicles involved in contracted Highway Maintenance or Public Utility work **where there is a need for them to be parked adjacent to the site.**
- Livered Council vehicles carrying out statutory duties such as **Refuse Collection, Street Cleansing and verge maintenance.**
- Vehicles displaying valid Blue Badges (see appropriate section on Disabled Drivers/Passengers).

A POLICE OFFICER OR CPEO MAY REQUEST THE REMOVAL OF THE VEHICLE FROM A LOCATION AT ANY TIME.

PAYMENT DETAILS

Up to 1 day is £10.00 per vehicle.

0 to 7 days consecutively is £25.00 per vehicle.

APPLICATION – HOW TO APPLY

Obtain an application form from the below online link or by contacting the Parking Services team on 01352 704638.

Completed application forms should be either returned by post or emailed to Flintshire County Council for consideration and subsequent issue of a dispensation (if granted):

- **By post** - Flintshire County Council, Parking Services, Environment Department, Old Glanrafon School House, Glanrafon Road, Mold, Flintshire CH7 1PA
- **By scanned copy to** - parkingservices@flintshire.gov.uk

FEES MUST BE PAID PRIOR TO ANY DISPENSATION BEING GRANTED.