Early Years & Family Support Privacy Notice

The Flintshire Early Years and Family Service (EYFS) provides a range of information, advice and support services to families with children living in Flintshire, and wider. In order to deliver our services, we need to collect certain personal information about you, and we are required to tell you about the personal data about you that we collect, store and share.

What Do We Collect?

Typically, we will need your name, child's name, address, contact details, and any specific medical information. Occasionally, we may need more details, and we will inform you about this at the time.

Why Do We Need This?

We need this information to be able to contact you, to provide appropriate support, to arrange childcare services, monitor your child's development and to refer you to other relevant service providers as appropriate. We gather statistical information to improve our services, and are also required to provide details to the Welsh Government which provides funding for these services. This falls under the lawful bases of Legitimate Interest and Public Task.

We are required to retain your data for 10 years following the completion of services for audit and compliance purposes.

Your Rights

You have the right to:

- Access a copy of the personal data we hold about you.
- Request correction or updates to your personal data.
- Request deletion or restriction of your data (in certain circumstances).
- Object to the processing of your data (in certain circumstances).

Additional Information

For further information on your rights and how Flintshire County Council processes your personal data, this Privacy Notice should be read in conjunction with the privacy notices from Flintshire County Council, BCUHB, and Welsh Government. Links to these notices are provided below for your reference. If you do not have access to the internet, please ask your EYFS team member for a paper copy.

- **EYFS Privacy Notice (Long Version)** which includes more information about how we use your data for delivering our services
- **Flintshire County Council Privacy Notice**: Flintshire County Council Privacy Notice
- **Welsh Government Privacy Notice**: Welsh Government Privacy Notice
- **BCUHB Privacy Notice**: BCUHB Privacy Notice

For further information on your rights and how Early Years and Family Service processes your personal data, please contact us in the first instance ***eyfsbusinessintel@flintshire.gov.uk***

If, after contacting us, you are not satisfied with how we process your personal data, you may lodge a complaint with the Information Commissioner's Office (ICO) by visiting their website at www.ico.org.uk or by calling their helpline on 0303 123 1113.

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