

# Croeso Cynnes/Warm Welcome Project Grant Application Form

Please answer every question.

Type or write clearly in black or blue ink.

## Section 1: About Your Organisation/Group

<b>Name of organisation</b>	
<b>Address of organisation</b>	
	Post Code:
<b>Project lead name</b>	
<b>Project lead contact details</b>	Email: Phone:
<b>Organisation type (Please describe your organisation's work and structure)</b>  <b>Please provide proof of your constitution where applicable with this application.</b>	

## Section 2: About your project

**Please describe your organisation/group.** (What are you going to do? How many people will benefit? Does it provide volunteering opportunities?)

**Days, times and frequency of group:**

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**Section 3: Overall Project Costs (ie Energy Costs, Refreshments etc) from 01/11/2022 – 31/03/2023 (Maximum amount £2000)**

Expenditure	Cost £	VAT £	Total £
<b>Total Costs =</b>			
<b>Croeso Cynnes/Warm Welcome grant requested =</b> <b>PLEASE NOTE: Staff Costs Will Be Ineligible</b>			

**Section 4: Next Steps**

**Please return completed Application Form and supporting documents to:**  
[CommunityDevelopmentTeam@flintshire.gov.uk](mailto:CommunityDevelopmentTeam@flintshire.gov.uk)

PLEASE NOTE: Once submitted your application will be reviewed by our grants panel and we will contact you via email to confirm the outcome. If successful we will require proof of your bank account details and will provide you with a Croeso Cynnes / Warm Welcome logo to display.

**I confirm that all the information on this form is true and correct.**

<b>Representative's name:</b>	<b>Position:</b>
<b>Phone No.:</b>	<b>E-mail:</b>
<b>Signature:</b>	<b>Date:</b>

**For further help or advice please contact:**

Melissa Southern on 01352 702937 or email

[CommunityDevelopmentTeam@flintshire.gov.uk](mailto:CommunityDevelopmentTeam@flintshire.gov.uk)

Privacy Notice

If you apply for this grant Flintshire County Council will process your personal data for the purposes of assessing and administering this Grant to enable a decision on funding to be made.

To assess your funding application, your personal information will be shared with FLVC and other departments in within Flintshire County Council. Your data will be processed by the Flintshire Local Voluntary Council only for the specific purposes of assessing your application.

Under the UK General Data Protection Regulation (UK GDPR), the lawful basis for processing this information is that we need it to perform a public task under the Local Government Act 1972 and Section 15 of the Local Government Act 2000.

Flintshire County Council will retain your information in line with the Council's current retention guidelines - Current year plus six years for grants.

If you feel that your personal data has been mishandled at any time you can make a complaint to the Information Commissioner's Office by visiting their website or by calling their helpline on 0303 123 1113.

If you would like to know more information on how Flintshire County Council handles your data please visit the link below:

<http://www.flintshire.gov.uk/en/Resident/Contact-Us/Privacy-Notice.aspx>