### **Frequently Asked Questions**

#### Is the climate toolkit mandatory for Schools and Town & Community councils?

No, it is not mandatory to use the toolkit within your School or Town or Community council. This toolkit simply provides the information and tools to help reduce the overall climate impact of your school or town or community council and in turn has potential to provide numerous benefits (e.g., reduced running costs).

#### Are there any incentives to using the toolkit?

The incentives for implementing the toolkit are; Energy efficiency and reduced costs, future-proofing behaviours and resilience to climate impacts, improved health and well-being, engagement with young people to learn green skills, and engaging with communities to take local-based climate action.

#### What baseline year can be used?

The 12-month period you report your emissions for is up to you, but the calendar year or financial year ( $1^{st}$  April >  $31^{st}$  March) are commonly chosen, while Schools may wish to choose the academic year. It is advised to use the most recent year that you can collect full year's data on when setting a baseline.

#### Are homeworking emissions included?

No, as current methodology is not accurate.

#### What if energy/water data aren't available for the site?

There is a benchmark tab available in the carbon calculator which can provide benchmark data for energy and water figures based on building size. If this is an area you require more guidance on, contact the climate change team at <a href="mailto:climatechange@flintshire.gov.uk">climatechange@flintshire.gov.uk</a>.



#### What if the building's energy and water usage is shared with another organisation?

If you are responsible for only a percentage of the site's utility bills, and are unable to see the energy data, contact the <a href="mailto:energy.unit@flintshire.gov.uk">energy.unit@flintshire.gov.uk</a> to understand the consumption data and how to divide that by the portion charged.



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#### Is there any support, including financial, for small town or community councils/schools?

Within the toolkit there are some examples of project funding available and contacts who can provide further support and guidance. These can be found on the <a href="main homepage">main homepage</a> under 'supporting contacts'.

#### If Flintshire County Council collects our waste, is it still necessary to add the waste data?

The data still needs to be collected, with the best option for council collections currently being the waste audit which is provided within the toolkit. This can be found on the webpage's 'carbon management' dropdown under data collection and input guidance as appendix 1.

## If a room is rented out such as a local community centre to hold meetings, how can this be included within the carbon calculator?

This can be allocated in supply chain under accommodation services, as it is a purchased service and is in an indirect emission from the School/Town or Community Council.



# Do we need to submit our carbon data to Flintshire County Council, and if so, will this be monitored?

You do not need to provide Flintshire County Council with your carbon data, however, the Climate Change team will at times request information on your progress to understand where action is being taken.