



Building Regulations

The Building Regulations 2010 (as amended)

Please tick the type of submission

A) Full Plans

B) Building Notice

C) Regularisation Certificate

Please read the notes before completing. Complete on screen and send by e-mail or print and return the completed form to the relevant council. See addresses shown in section 7

1 Applicant Details

Title First Name

Surname

Address

Postcode

Tel:

Email

2 Agent Details

Title First Name

Surname

Address

Postcode

Tel:

Email

3 Address/Location of Site *if different from above*

Address of site

Postcode

4 Proposed Works (or completed work, for regularisation certificate applications)

Description of works

Intended use of the Building

Describe the mode of drainage for :

a) Surface water b) Foul water

What is your intended water supply

Date of commencement (or completion, for regularisation applications) of work:

Please state number of storeys including basement storeys:

5 Electrical Safety - Dwellings

a) Does the project involve alterations, additions or an extension to an electrical circuit: Yes No

b) If so, will the electrical work be undertaken by a competent person (see note below) - Y/N? If the answer to this question is 'no', you are advised that a separate application charge must be deposited.

Note: Electrical Safety: Competent persons are those who are registered with an approved body for the purpose of carrying out electrical works within dwellings. They can only certify that their work has been carried out in accordance with Building Regulations and not that of other person registered or not. The Authority will have to check and test any systems not installed by competent persons as defined for which a further application and charge will be payable. Current approved bodies can be found by following this link: <https://www.gov.uk/competent-person-scheme-current-schemes-and-how-schemes-are-authorised#types-of-building-work>

6 Further information

- a) Do you agree to an extension of time in accordance with Section 16 (12) of the Building Act 1984? Yes No
- b) Do you agree to the plans being passed subject to conditions where appropriate? Yes No
- c) Do you require a Completion Certificate following completion of building works? Yes No
- d) Do you agree to minor amendments being made to the plan on your behalf? Yes No
- e) Have you applied for Planning permission? Yes No
- f) Is the building Listed? Yes No

If yes, please provide ref no:

7. Charges (Please see Guidance Notes for Charges.)

If Table A work, please state:

Total number of dwellings:

If Table B work, please state:

Total floor area (measured in m2):

If Table C work, please state:

Estimated cost of building work excluding V.A.T. £

Charges Payable:

a) Plan Charge:

£

+ V.A.T

Total

or

b) Building Notice Charge:

£

+ V.A.T

Total

We can accept payment over the phone if submitting the form and plans electronically.

- Conwy County Borough Council - Building Control Section, Civic Offices, Colwyn Bay, LL29 8AR. (01492) 574172
regulatory.services@conwy.gov.uk
- Denbighshire County Council - Caledfryn, Smithfield Road, Denbigh. LL16 3RJ. Tel: (01824) 706717
building.control@denbighshire.gov.uk
- Flintshire County Council - County Hall, Mold, Flintshire. CH7 6NB. Tel: (01352) 703417
bcadmin@flintshire.gov.uk
- Gwynedd Council - Council Offices, Shirehall St, Caernarfon LL55 1SH. Tel: (01286) 685012
buildingcontrol@gwynedd.gov.uk
- Isle Anglesey County Council - Council Offices, Llangefni, Anglesey. LL77 7TW. Tel: (01248) 752222
BuildingControl@anglesey.gov.uk
- Wrexham County Borough Council - Planning Department, 16 Lord Street, Wrexham. LL11 1LG. Tel: (01978)298885
bc_admin@wrexham.gov.uk

8 Declaration

This notice is given in relation to the building work as described, is submitted in accordance with Regulation 12(2) and 18 where relevant and is accompanied by the appropriate charge. **I understand that further charges may be payable following the first inspection by the local authority.**

I/we apply for Building Regulations approval as described on this form and any accompanying plans or drawings:

On behalf of:

(Insert applicant's name if the declaration is made by an agent)

Signature:

Date:

Building Regulations Privacy Notice. Your personal data will be processed by Flintshire County Council for the specific purpose of dealing with your building regulations application. The processing of your personal data is necessary as part of our public task as set out in the Building Regulations 2010 (as amended). Flintshire County Council will retain your data for 15 years and may share your data with North Wales Fire and Rescue Service and Welsh Water. If you feel that Flintshire County Council has mishandled your personal data at any time you can make a complaint to the Information Commissioners Office by visiting their website or by calling their helpline on 0303 123 1113. For further information about how Flintshire County Council processes your personal data and your rights please see our privacy notice on

our website. <http://www.flintshire.gov.uk/en/Resident/Contact-Us/Privacy-Notice.aspx>

Available in alternative formats